for possible disciplinary action under the UCMJ or appropriate regulations. If DA initiates action against the military member for misconduct disclosed in the OSC investigation, the member will obtain counsel as provided under the UCMJ or relevant regulations.

- (c) Records. (1) OSC requests for records must be in writing. The Labor Counselor will assist OSC representatives in identifying the custodian of specific records sought during the inquiry.
- Generally, requested records (2)should be furnished to OSC representatives if such records would be released under AR 25-55 or AR 340-21 to other government agencies in the normal course of official business. Records constituting attorney work product should not be released without approval of the Chief, DAJA-LE. IG records will not be released without the approval of the Inspector General. (AR 20-1). The Labor Counselor should seek guidance from the Chief, DAJA-LE, if there is any doubt concerning the release of records.
- (3) If, after completion of the OSC investigation, the OSC files a complaint against DA or a DA employee, release of records and other information will be accomplished pursuant to MSPB rules of discovery (5 CFR part 1201, subpart B).
- (d) Funding. The command, activity, or installation within which the allegations of misconduct arose will provide funding for travel, per diem and other necessary expenses related to the OSC investigation. These expenses may include appropriate funding for witnesses, counsel for consultation and DA General Counsel approved counsel for representation.

# $\S 516.73$ Assistance from HQDA.

Labor Counselors may seek guidance on questions arising from implementation of this chapter by calling the Chief, DAJA-LE, DSN 225-9476/9481 or Commercial (703) 695-9476/9481.

# Subpart J—Soldiers Summoned To Serve on State and Local Juries

## § 516.74 General.

(a) This subpart implements 10 U.S.C. §982 and DOD Directive 5525.8. It estab-

lishes Army policy concerning soldiers on active duty who are summoned to serve on state and local juries.

(b) This subpart does not apply to Army National Guard soldiers in an annual training or full-time AGR (Active Guard Reserve) status under Title 32, U.S. Code. Soldiers in a Title 32 status must refer to their respective state law for relief from state or local jury duty.

## §516.75 Policy.

- (a) Active duty soldiers should fulfill their civic responsibility by serving on state and local juries, so long as it does not interfere with military duties.
- (b) The following active duty soldiers are exempt from complying with summons to serve on state and local juries:
  - (1) General officers.
  - (2) Commanders.
- (3) Active duty soldiers stationed outside the United States, Puerto Rico, Guam, the Northern Mariana Islands, American Samoa, and the Virgin Islands.
- (4) Active duty soldiers in a training status.
- (5) Active duty soldiers assigned to forces engaged in operations.
- (c) Other active duty soldiers may be exempted from serving on local juries if compliance with such summons would have either of the following effects:
- (1) It would unreasonably interfere with performance of the soldier's military duties: or.
- (2) It would adversely affect the readiness of a summoned soldier's unit, command, or activity.

# §516.76 Exemption determination authority.

- (a) The commander exercising special court-martial convening authority (SPCMCA) over a unit has the authority to determine whether a soldier of that unit, who has been served with a summons, is exempt from serving on a state or local jury unless that authority has been limited or withheld in accordance with paragraph (b) or (c) of this section. This authority may not be delegated to a subordinate commander who does not exercise SPCMCA.
- (b) A commander superior to the SPCMCA, who also exercises SPCMCA

#### §516.77

or general court-martial convening authority (GCMCA) over a unit, may limit or withhold the exemption determination authority of subordinate commanders.

(c) A GCMCA, who orders a unit or soldier assigned to one command to be attached or detailed to another command for disciplinary purposes (for example, "for administration" or "for administration of military justice"), may reserve exemption determination authority to the commander exercising SPCMCA in the chain of command to which the unit or soldier is assigned rather than the chain of command to which the unit or soldier is attached or detailed.

#### §516.77 Procedures for exemption.

- (a) Active duty soldiers served with a summons to serve on a state or local jury will promptly advise their commander and provide copies of pertinent documents.
- (b) Unit commanders will evaluate the summons considering both the individual soldier's duties and the unit mission. Coordination with the servicing judge advocate or legal adviser and with the appropriate state or local official may be necessary to determine any impact on the soldier's duties or on unit readiness.
- (1) If the soldier is not exempt under §516.75 (b) or (c), the commander will process the soldier for permissive TDY in accordance with AR 630-5, Leaves and Passes.
- (2) If the soldier is exempt under §516.75 (b) or (c), the commander will forward the summons and any related documentation, with recommendations, through the chain of command to the commander with exemption determination authority over the soldier concerned.
- (c) The commander with exemption determination authority over the soldier concerned will determine whether the soldier is exempt. His determination is final.
- (d) The exemption determination authority will notify responsible state or local officials whenever a soldier summoned for jury duty is exempt. The notification will cite 10 U.S.C. 982 as authority.

#### §516.78 Status, fees, and expenses.

- (a) Soldiers who are required to comply with summons to serve on state or local juries will be placed on permissive TDY under the provisions of AR 630\_5
- (b) Jury fees accruing to soldiers for complying with the summons to serve on state and local juries must be turned over to the appropriate finance office for deposit into the U.S. Treasury. Commands will establish procedures with local authorities and their servicing finance and accounting activity to ensure that such jury fees are so deposited. Soldiers, however, may keep any reimbursement from state or local authority for expenses incurred in the performance of jury duty, including transportation, meals, and parking.

#### APPENDIX A TO PART 516—REFERENCES

Publications referenced in this part can be obtained at the National Technical Information Services, U.S. Department of Commerce, 5285 Port Royal Road, Springfield, VA 22161.

### Required Publications

- AR 25-55, The Department of the Army Freedom of Information Act Program. (Cited in §§ 516.40.516.72)
- AR 27–10, Military Justice. (Cited in §516.4)
- AR 27-20, Claims. (Cited in §§516.4, 516.33, 516.22)
- AR 27-60, Patents, Inventions, and Copyrights.
- AR 37-60, Pricing for Material and Services. (Cited in §516.43.)
- AR 37-103, Finance and Accounting for Installations: Disbursing Operations. (Cited in §516.22.)
- AR 60-20, Operating Policies. (Cited in  $\S516.22$ .)
- AR 190-9, Absentee Deserter Apprehension Program and Surrender of Military Personnel to Civilian Law Enforcement Agencies. (Cited in §516.9)
- AR 210-47, State and Local Taxation of Lessee's Interest in Wherry Act Housing (Title VIII of the National Housing Act).
- AR 215-1, Administration of Army Morale, Welfare, and Recreation Activities and Nonappropriated Fund Instrumentalities. (Cited in §516.22.)
- AR 215-2, The Management and Operation of Army Morale, Welfare, and Recreation Activities and Nonappropriated Fund Instrumentalities. (Cited in §516.22.)
- AR 310-1, Publications, Blank Forms, and Printing Management.
  AR 340-21, The Army Privacy Program.
- AR 340-21, The Army Privacy Program (Cited in §§ 516.40, 516.72.)